## PRESENTATION GUIDELINES

Oral Presentation Guidelines for all Categories :

- 1. The oral presentation will include Seven minutes of presentation time with additional two minutes given for Q/A and one minute turnaround time between speakers.
- 2. The presentation should be prepared in a clear and concise manner
- 3. A code will be notified to the presenter after abstract acceptance, the same should be used in the presentation so as to ensure that the identity of the presenter is not revealed
- 4. The code for the presentation should be displayed at upper right corner of all slides

In order to ensure a smooth conduct of the scientific session, the following instructions need to be followed considered:

- 1. The presenter should be available at the session room 30 minutes before session starts.
  - A video projector and a PC will be available in all conference rooms. Speakers are not allowed to use their own laptop/computer
- 2. Fonts that are included in the basic installation of MS-Windows will be available (English version of Windows). Use of other fonts not included in Windows can cause wrong layout/style of your presentation. Suggested fonts: Arial, Times New Roman. Tile font size 30, Text font Size 24. Recommended 5 lines per slide.
- 3. The presentation can be mailed to 34 <u>isdrsceintificcommittee@gmail.com</u> and can be bought on a USB memory stick/ Pen drive in MS-PowerPoint format and uploaded in the Session Room computer no later than one hour prior to your session. It can also be bought earlier, during the coffee/lunch breaks of any days before your presentation. A volunteer will be at your disposal to help you to upload it in the right place and in the order of the sessions planned.

Power Point Instructions: To avoid any compatibility problems, read carefully the instructions below.

1. For MS-PowerPoint presentations, please use the following versions only: PP 97-2003 (\*.ppt) or 2007, 2010 to ensure that it will open successfully on the on-site PC

2. Recommend to use PPT/PPTX format instead of PPSAll videos or animations in the presentation must run automatically.

Poster Presentation Guidelines of all Categories for Both Faculty and Students:

- 1. Only e-Poster (electronic Format) are allowed for presentation
- 2. Dimension of e-Poster should be appropriate to clearly convey your work by maintaining Horizontal Layout 1920 x 1080 pixels and the size is "Custom 48" wide x 36" high (121.92 x 91.44 cm) with a landscape
- Time duration for Poster Presentation is Three Minutes plus one Minute Q/A and one
  minute turnaround time between speakers
- 4. The presenting authors mentioned in the abstract will be allowed for presentation
- 5. The mentioned authors in the abstract should be present the Poster to get the certificates
- 6. The poster content must be in English and should be prepared in a clear and concise manner
- 7. A code will be notified to the presenter after abstract acceptance, the same should be used in the poster so as to ensure that the identity of the presenter is not revealed
- 8. The code of presentation should be displayed at upper right corner of poster.

In order to ensure a smooth conduct of the scientific session, the following instructions need to be followed:

- 1. The presenter should be available at the session room 30 minutes before session starts.
- 2. A video projector and a PC will be available in all conference rooms. Speakers are not allowed to use their own laptop computer
- 3. The presentation can be mailed to 34 <u>isdrsceintificcommittee@gmail.com</u> and can be bought on a USB memory / Pen drive in JPEG format and uploaded in the Session Room computer no later than one hour prior to your session. It can also be bought earlier, during the coffee/lunch breaks of any days before your presentation. A volunteer will be at your disposal to help you upload it in the right place and in order of the sessions planned